



Mechanic

Purpose of the Job

Main purpose is to keep the Resort's fleet of vehicles in working order. The individual(s) will be working closely with the all Departments to ensure that the Resorts fleet of equipment has regular maintenance done. As an ambassador for the Resort, is responsible for representing our Vision by providing a fun, friendly place for our employees and skiers & snowboarders to create lasting memories.

Main Functions and Responsibilities

Responsibilities

- Reports to the Lead Mechanic and the Operations Manager.
- Responsible for repairing equipment from lawn mowers, groomers to heavy equipment
- Responsible for documentation of repairs, complete work orders in a timely fashion
- Responsible for monitoring equipment for wear and tear ~ notify the Lead Mechanic if any concerns arise
- Responsible for the cleanliness of the maintenance shop
- Reform any other assigned duties
- Assist with lift start up

Performance Standards

- Read, understand and comply with all Resort Policies and Procedures
- Being flexible with department schedule

Job Requirements

Core Values

FUN

Keep a smile on your face. Show enthusiasm about working and being here. Communicate in an entertaining way with customers that are waiting. On your day off experience our product by skiing/boarding at Mount St. Louis Moonstone Ski Resort. Laugh a lot, but don't make jokes at someone else's expense.

FRIENDLY

Keep a smile on your face. Be courteous and polite to everyone – say please and thank you to customers and fellow employees. Communicate with customers and fellow employees in a positive manner. Be outgoing – keep your head up and make eye contact with everyone that you greet.

PASSION FOR PLEASING PEOPLE

Be open-minded and willing to step in and assist in situations. Be responsive to customer and fellow employees' needs. Ensure that every interaction with customers goes beyond their expectations.

CONSCIENTIOUSNESS

Wear your uniform proudly and properly – according to standard. Consistently be on time. Complete all tasks within the designated time frame. Meet expectations 100% of the time and beyond. Keep your own work area and other areas within Mount St. Louis Moonstone neat and tidy at all times.

TEAMWORK

Lend a hand without being asked to fellow employees and customers. Work together to ensure the customer has the best possible experience. Communicate with employees in your work group and in other departments on an ongoing basis. Learn about and understand other employees' tasks within your work group and other departments.

SAFE EXPERIENCE

Adhere to Health and Safety policy and procedures. Minimize the risks that you take. Understand the consequences and outcomes of your actions. Communicate with fellow employees and customers about their unsafe behaviour. Report any unsafe conditions, hazards or actions to your supervisor.

Qualifications

- Minimum two years experience
- Possess effective communication skills
- Hold a Degree or Diploma for Mechanic
- Self motivated individual
- Able to work cooperatively with a number of departments
- Experience working with people of all ages

Employee Signature

Date

Andre Huter

Andre Huter, Director of Operations

Revised Oct 2008