

## Lead Groomer

**REPORTS TO:** Grooming Supervisor, Director of Operations, General Manager

### **PURPOSE OF THE JOB**

Under the supervision of the Grooming Supervisor, this person is responsible for the grooming department when the Supervisor is absent or needs assistance. As well, this person is responsible for grooming, snow removal, maintaining lift ramps and mazes. This person will assist with the building and maintaining of pipes and terrain parks. As a working lead hand, the incumbent must be able and willing to work nights. The Grooming Department works closely with Snowmaking and the Shop, so the ability to communicate clearly is necessary. Due to the nature of the equipment, the lead hand must possess good mechanical knowledge and above average operating skills. As a lead hand, ensure continued productivity and safety for this department and manage the crew and various other jobs. The quality of the product produced by grooming is crucial to the success of Mount St. Louis Moonstone Ski Resort.

### **DUTIES & RESPONSIBILITIES**

- Assist with managing the grooming crew with day-to-day operations
- Leading by example, groom and maintain as directed, the ski slopes
- Complete pre-shift inspection as per Operators log: Check fluid levels, grease and inspect tracks and tires, and record any fluids added or deficiencies
- Complete end of shift inspections as per Operators log: Record any fluids added or deficiencies, Machines are to be fuelled up and shovelled off at the end of every shift
- Assist Grooming Supervisor to ensure Grooming crew is diligent and efficient regarding record keeping and other paper work
- Ability to recognize incidents that require documentation – fill out appropriate paperwork correctly
- Responsible for removal/installation of front and rear implements as required
- Ensure machines are parked straight in the shop with track ice picks on rubber floor mats
- Contribute to the long-term reliability of Snow Cats by responsible operating and record keeping
- Good mechanical knowledge and operating knowledge of grooming equipment and systems (i.e. hydraulics, hydrostatics, and implements)
- Note and communicate any hazards observed on ski slopes.
- Promote effective communication between Grooming and other departments
- Read and understand company policies and procedures
- Other duties assigned

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### SKILLS & EDUCATIONAL REQUIREMENTS

- Minimum 3 years grooming experience
- Grooming hours logged, good blade experience, PB groomer / trim dozer
- General knowledge of resort type environment and customer expectations
- Skilled in Supervising a crew or team of workers, communicating directions and expectations, problem solving
- Lift Evacuation training or experience
- Create a motivated workplace and create situations to increase work productivity
- Delegate to workers where required, and be responsible for their actions
- Experience as a Supervisor
- Good communication skills
- Read & write English and able to differentiate between colours

### PHYSICAL & TIME REQUIREMENTS

- Day Shift Hours 0400 – 1200
- Night Shift Hours 2100 – 0700
- Be on call and available, if required, on days off
- Follow lunch, washroom and break procedures as directed
  
- Work outdoors, sometimes in extreme weather conditions
- Ability to push/pull
- Lift up to 40 lbs, assisted lifts with anything over 40 lbs
- Ability to remain stationary for long periods of time
- Stability to walk on uneven surfaces and icy conditions
- Ability to ascend/descend a ladder and comfortable working from heights
- Communicate, converse with and exchange accurate information with fellow employees in a polite and professional manner

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Employee Signature

\_\_\_\_\_  
Date

**Andre Huter**

Andre Huter, Director of Operations