



Lift Maintenance Supervisor

REPORTS To: Director of Operations

PURPOSE OF THE JOB

Under the supervision of the Operations Manager, the Lift Maintenance Supervisor and the individuals reporting to them are directly responsible for the day-to-day safety and performance of the Resort's ski lifts.

DUTIES & RESPONSIBILITIES

- Carry out inspections, scheduled maintenance and repairs on the Resort's ski lifts ensuring a safe operating environment. It is of utmost importance to identify any concerns related to the safe operation of the lifts and react to them promptly and accordingly.
- Knowledge of lift regulations, Ontario Elevating Devices Act and the national Z98 code.
- Maintain a high level of safety on the job and for other staff and guests.
- Ensure the department tasks are completed in a timely efficient and professional manner.
- Contribute to the long-term reliability of the lifts and their components.
- Ensure that record keeping and work orders are completed timely and efficiently. Complete daily, preferably after each task is completed.
- Daily planning and organizing of tasks and priorities for Lift Maintenance crews.
- For absent days, schedule work assignments for Lift Maintenance crews.
- Participate actively in major projects and constructions.
- Promote effective communication between Lift Maintenance and the other departments.
- Maintain shop cleanliness and organization.
- Control and care of Lift Maintenance parts inventory. Monitor and determine when and what parts are required. Set the standard for care and maintenance of Company property and vehicles.
- Follow (and ensure staff follow) proper procedures for care and use of shop tools (ie. Sign out/in)
- Create a motivated workplace
- Use extreme caution when operating snowmobiles
- Health and safety responsibilities and duties are to identify hazards and train employees on such hazards and take every reasonable precaution to prevent hazards
- Read, understand and comply with all Resort policies and procedures. Ensure staff are aware of and follow them as well. Lead by example, especially regarding lockout procedures; lift operators, snowmobile use, and other vehicle use.
- Other duties as assigned.



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SKILLS & EDUCATIONAL REQUIREMENTS

- Valid TSSA certification SLM-A
- Minimum 4 years experience as a Lift Mechanic
- TSSA Lift Operating Requirements, Z98-07 or 209-01 and Directors Safety Orders
- Operation of carpet lifts, fixed grip and detachable ski lifts
- Lift Evacuation training and experience
- Experience in a Supervisory position
- Knowledge of resort type environment and customer expectations
- Working knowledge of Risk Management
- Qualified Journeyman
- Excellent communication and delegation skills required
- Familiarity with Health and Safety Code
- WHMIS
- Snowmobile, ATV and Kubota experience
- Well organized and ability to prioritise and multi-task
- Read & write English and able to differentiate between colours

PHYSICAL & TIME REQUIREMENTS

- Day Shift Hours 0730 – 1645
- Be on call and available, if required, on days off
- Follow lunch, washroom and break procedures as directed

- Work outdoors, in extreme weather conditions
- Able and willing to climb lift towers and work above ground in stations (Ability to ascend/descend a ladder and comfortable working from heights)
- Ability to push/pull
- Physically fit to shovel snow
- Lift up to 40 lbs, assisted lifts with anything over 40 lbs
- Ability to remain stationary for long periods of time outside
- Stability to walk on uneven surfaces and icy conditions
- Communicate, converse with and exchange accurate information with customers in a polite and professional manner

Employee Signature

Date

Andre Huter

Andre Huter, Director of Operations